

POST-DISASTER INFRASTRUCTURE INVESTMENT PROGRAM

DHSEM | Community Development Block Grant - Disaster Recovery (CDBG-DR)



Post Disaster Infrastructure Investment (PDIIP)

Welcome!

The purpose of today's meeting:

- Provide information to eligible entities on the PDIIP
- Review the Notice of Funding Availability (NOFA) timeline
- Review eligible activities
- Review proposal requirements
- Answer questions



What is CDBG-DR?



CDBG-DR = Community Development Block Grant for Disaster Recovery

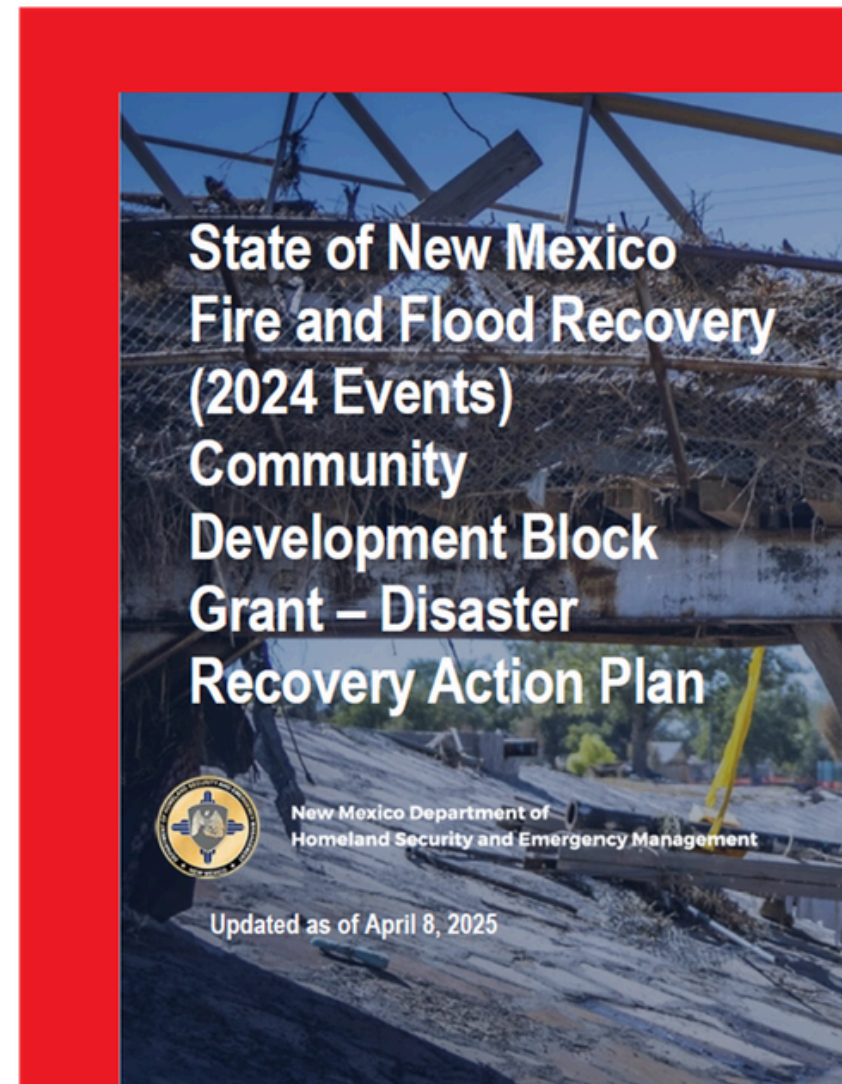
The State of New Mexico received **\$137M** in CDBG-DR funding.

Funds are allocated by **U.S. Department of Housing and Urban Development (HUD)**.

All funding must be used to recover from disasters which were federally declared in **2024 (DR-4795 or DR-4843)**.



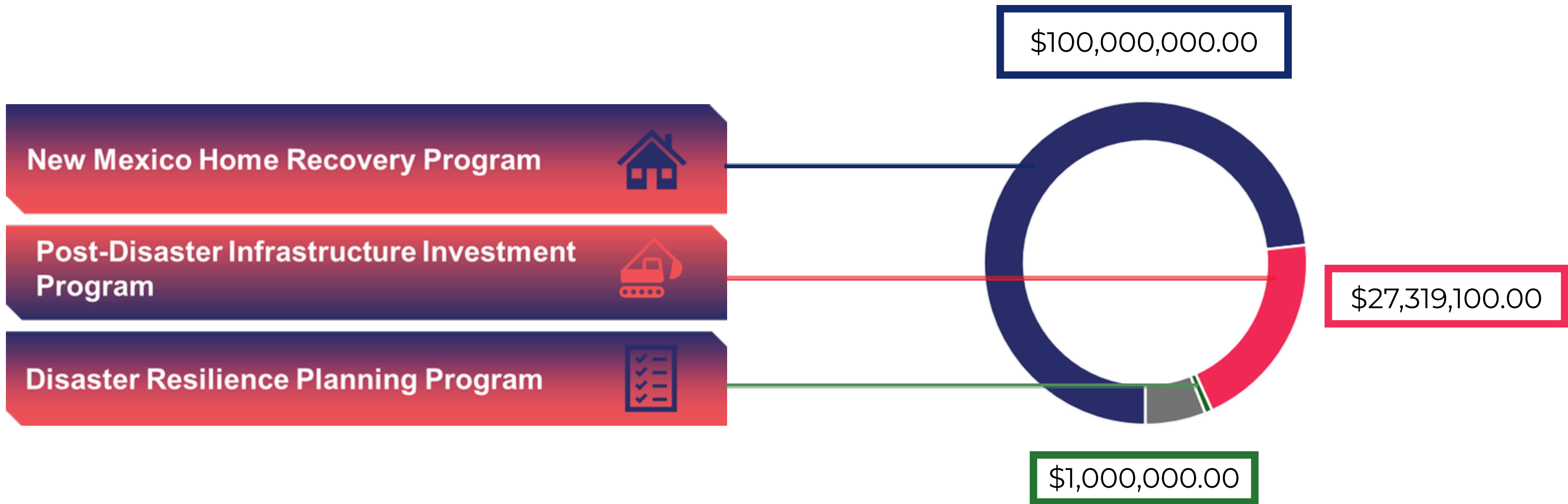
Action Plan



The Action Plan is publicly available at dhsem.nm.gov/cdbg-dr2025

New Mexico Department of Homeland Security & Emergency Management

CDBG-DR Funding Method of Distribution



Post Disaster Infrastructure Investment (PDIIP)

The purpose of the Post-Disaster Infrastructure Investment Program is to provide capital investments for infrastructure projects which address disaster impacts and enhance post-fire watershed stabilization in disaster-affected counties.

Jurisdictions Served: Lincoln, Mescalero, Chaves, San Juan, Rio Arriba

HCDA Citation: Section 105(a)(1), Section 105(a)(2) Section 105(a)(3), Section 105(a)(4), Section 105(a)(5), Section 105(a)(7), Section 105(a)(9), Section 105(a)(11), Section 105(a)(13), Section 105(a)(26)

National Objective: LMI

Minimum Award: \$50,000.00

Maximum Award: \$10,000,000.00

Total Allocation: \$27,319,100.00



Eligible Activities

Public Infrastructure Rehabilitation

Repair and restoration of damaged public infrastructure to restore essential services and support long-term community resilience.

Public Infrastructure Replacement or New Construction

Construction or full replacement of critical infrastructure elements where damage is severe or systems are outdated, with a focus on resilience and hazard mitigation.

Community Enhancement and Hazard Mitigation

Infrastructure investments for facilities, projects, and other features that reduce future disaster risk, promote community resilience, and support recovery in underserved or vulnerable areas.



Notice of Funding Availability (NOFA)

June 15, 2026

NOFA will be released
DHSEM will notify eligible entities
NOFA will be posted to DHSEM's
CDBG-DR website at
dhsem.nm.gov/cdbg-dr2025
Hard copies will be available through
DHSEM State Applicant Liaisons

September 13, 2026

NOFA Closes
Proposals can be submitted on
DHSEM's CDBG-DR website at
dhsem.nm.gov/cdbg-dr2025
or through DHSEM State Applicant
Liaisons



Disbursement of Funds

The PDIIP will disburse funds to subgrantees the following ways:

Advance Payments

Advance payments for expected costs may be provided for the following expense types:

- Staff time and/or vendor support to conduct procurement(s) to execute the project.
- Studies, reviews, and other analyses necessary to validate project scope (e.g., H&H studies for drainage projects).
- Basic office set-up and staffing costs to stand up the project (e.g., PDIIP-specific staff payroll expenses, equipment).

Advances must be tied to immediate stand-up activities!

and

Progress-Based Drawdown Requests

Once the project has begun, all remaining grant funding will be processed through **draw requests**. DHSEM will provide a standard draw package which will require subgrantees tie funding to **measurable project milestones** for project planning, design, and implementation.



Eligible Entities



Who can submit a project proposal for PDIIP funding?

The entity must be a unit of local government or recognized political subdivision (includes acequias) impacted by the federally declared disasters of 2024 (DR-4795-NM; DR-4843-NM)

Proposed projects must be located in one of these jurisdictions:

- Lincoln County
- Chaves County
- San Juan County

- Rio Arriba County
- Mescalero Apache Tribe



Eligible Activity Examples



- Road and Bridge Repair
- Drainage and Stormwater Improvements
- Utility System Restoration
- Acequia Restoration
- Public Facility Restoration

- Demolition and Clearance
- Code Enforcement
- Accessibility Improvements
- Flood and Fire Mitigation Measures
- Public Space Rehabilitation
- Non-Federal Cost Share



Ineligible Activities



Buildings for the
General Conduct of
Government



General Government
Expenses



Political Activities and
Lobbying



Purchase of Equipment
(Unless essential to a public service or
necessary to complete project
(e.g., temporary generators during
construction))



Operating and
Maintenance Costs



Direct Income Payments

IMPORTANT:
Project
proposals
cannot include
any of these
activities!



Eligible Project Proposals

- **Disaster Impact:** Must propose a project which addresses post-disaster conditions and be located in a HUD-identified or State-identified Most Impacted or Distressed (MID) area
- **Local Government or Political Subdivision:** Must be a unit of local government or recognized political subdivision (including acequias).

- **Low- and Moderate Income (LMI) Area Benefit (LMA):** Must propose a project which demonstrates LMI area benefit (i.e., at least 51% or more beneficiaries meet LMI thresholds).
- **Cost Reasonableness:** Must utilize a reasonable cost method for determining overall project cost.



Disaster Tieback

All projects must demonstrate a clear and documented tieback to DR-4795 or DR-4843.

Projects can demonstrate disaster tieback by addressing a **disaster-related impact, unmet recovery need, or documented vulnerability** identified in the State's CDBG-DR Action Plan or unmet needs assessment.

Entities must provide a **tieback justification supported by adequate documentation** demonstrating that the proposed activity:

- Repairs, replaces, or restores infrastructure damaged by the disaster (direct tieback);
- Addresses conditions caused or exacerbated by the disaster, including system failures, loss of service, or increased risk (indirect tieback); or
- Implements mitigation measures designed to reduce the risk of future damage or disruption from hazards of the type experienced during DR-4795 or DR-4843, where such risks or vulnerabilities are identified through post disaster assessments, hazard data, or the unmet needs analysis.



Project Proposal Submission



**Eligible Entities must submit their project proposals by
Sunday September 13, 2026 at 11 p.m. MDT**

Option 1

Option 2

Option 3

Submit online:

**DHSEM's CDBG-DR website
dhsem.nm.gov/cdbg-dr2025
or email to
PDIIIP@dhsem.nm.gov**



Submit in person:

**Provide a complete project
proposal packet to a
DHSEM State Applicant
Liaison (SAL)**

Submit in by mail:

**Department of Homeland Security
and Emergency Management
Attention: Post Disaster
Infrastructure Investment
Program
PO Box 27111
Santa Fe, NM 87502**

New Mexico Department of Homeland Security & Emergency Management

Proposal Scoring Rubric



Project proposals will be evaluated and scored

Categories	Maximum Points
Entity Capacity	30
Project Scope	50
Project Location and Service Area	25
Target Population	50
Citizen Participation	20
Project Schedule	25
Financial/Budget	40
Certifications/Disclosures/Signature	10
Maximum Total Points	250



Prioritization Criteria

Projects that meet **any of the following criteria** will be prioritized during proposal scoring:

- Projects in **Lincoln and Chaves Counties**
 - HUD-designated Most Impacted and Distressed (MID) Areas
 - DHSEM has a set target of spending at least 50% of PDIIP funds on projects in these counties.
- Projects that support **rural and agricultural communities**
- Projects that accomplish **hazard mitigation** in the impacted area.



Project Proposal Overview



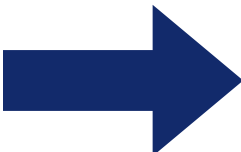
A complete project proposal must provide the following:

1. Entity Information
2. Entity Capacity
3. Project Scope
4. Project Location and Service Area
5. Target Population
6. Citizen Participation
7. Project Schedule
8. Financial/Budget
9. Local Certifications
10. Conflict of Interest Disclosure
11. Proposal Acknowledgement and Signature



Entity Information

Reminder:
In **Section 1** of your
proposal please
remember to attach
resolutions and any
MOUs (if applicable).



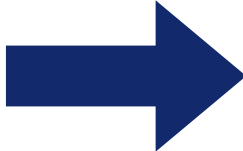
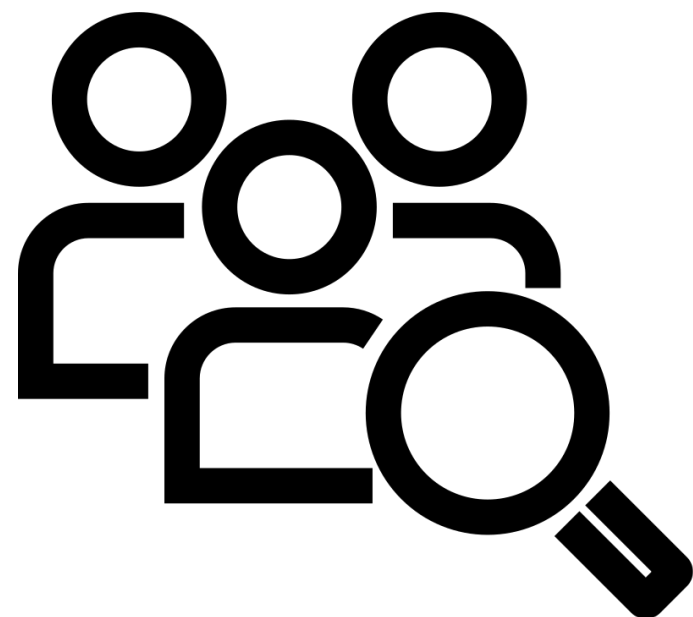
1. Entity Information

1a. Primary Entity Information	
Legal Entity Name: [County/City/Town/Tribal Government]	
UEI (SAM.gov): [UEI]	
Mailing Address: [Street, City, NM, ZIP Code]	
Primary Contact: [Name, Title]	
Phone: [Phone Number]	Email: [Email Address]
Authorized Representative: [Name, Title]	
Resolution/Authorization #: [Attach governing body resolution authorizing submission]	
1b. Co-Entity Information (if applicable)	
Is the entity collaborating with another entity (i.e., county or municipality) to implement the proposed project?	☐ Yes – Complete the section below ☐ No – Proceed to Section 2
Legal Co-Entity Name: [County/City/Town/Tribal Government]	
UEI (SAM.gov): [UEI]	
Mailing Address: [Street, City, NM, ZIP Code]	
Primary Contact: [Name, Title]	
Phone: [Phone Number]	Email: [Email Address]
Authorized Representative: [Name, Title]	
Resolution/Authorization #: [Attach governing body resolution authorizing submission]	
Attachments: ☐ Proposals involving multiple jurisdictions must include a draft of an Interlocal Agreement, Memorandum of Understanding, or similar agreement that defines each entities roles and responsibilities regarding the project, including for such items as ongoing maintenance, transfer of property that needs to be acquired, etc.	



Unique Entity Identifier (UEI)

All entities must have a
UEI



1a. Primary Entity Information	
Legal Entity Name: <i>[County/City/Town/Tribal Government]</i>	
UEI (SAM.gov): <i>[UEI]</i>	
Mailing Address: <i>[Street, City, NM, ZIP Code]</i>	
Primary Contact: <i>[Name, Title]</i>	
Phone: <i>[Phone Number]</i>	Email: <i>[Email Address]</i>
Authorized Representative: <i>[Name, Title]</i>	
Resolution/Authorization #: <i>[Attach governing body resolution authorizing submission]</i>	



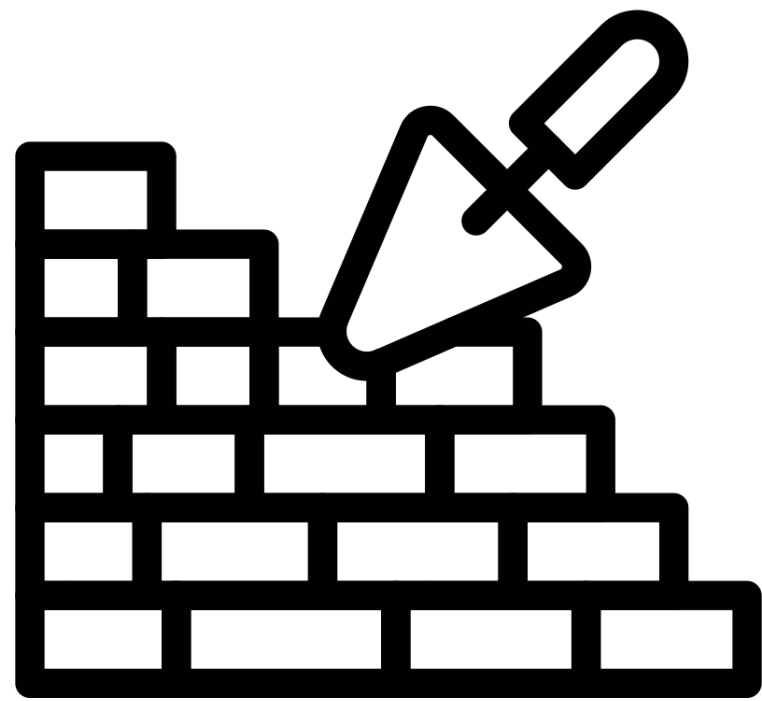
Entity Capacity

Strong Proposals:

- Clearly demonstrate the ability to manage the project.
- Staff and consultants are named.
- Written financial and/or operational procedures are included.
- Entity provides documented examples of successful project management similar in size, scope, or funding type.



Project Scope

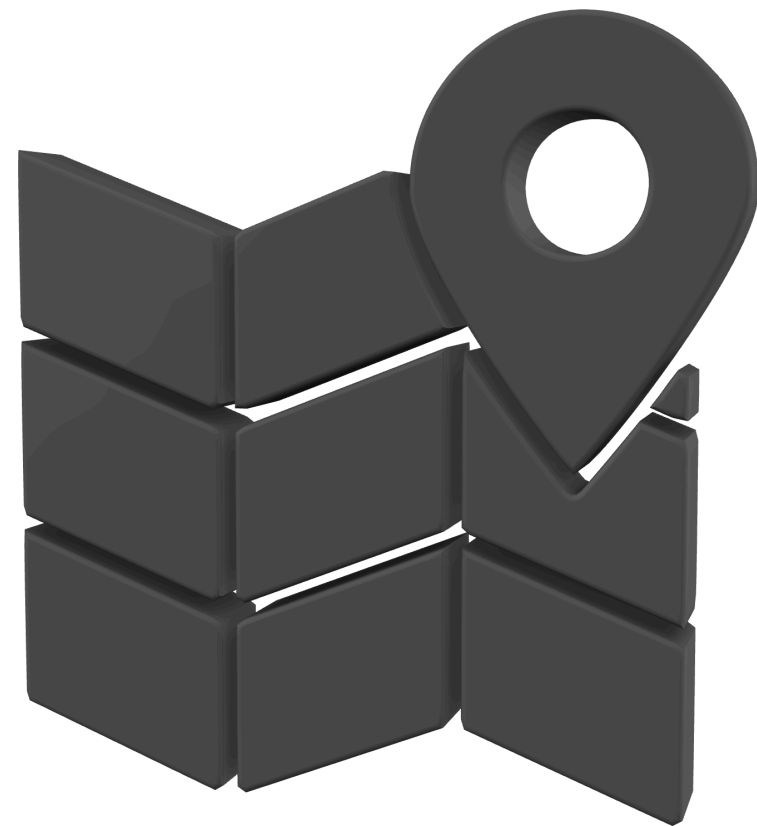


Strong Proposals:

- The project is clearly defined, eligible, and feasible.
- The project provides:
 - a detailed scope,
 - clearly ties the project to the disaster,
 - cites eligible activities, and
 - demonstrates site-specific, documented mitigation measures designed to reduce long-term risk, along with operations or maintenance considerations.



Project Location & Service Area



Strong Proposals:

- Provide a clear and thorough analysis of the project location and service area.
- Maps, photos, unmet needs, alternatives, and impacts are clearly documented.

***Guidance** for properly defining your project's service area can be found in Section 3.6.2 of the PDIIP Guide and Appendix A of the Proposal Template.



Target Population

Strong Proposals:

- Clearly identify a priority target population and explains how the project benefits that population.
- The description is:
 - Specific,
 - Well supported, and
 - Demonstrates meaningful infrastructure improvement.

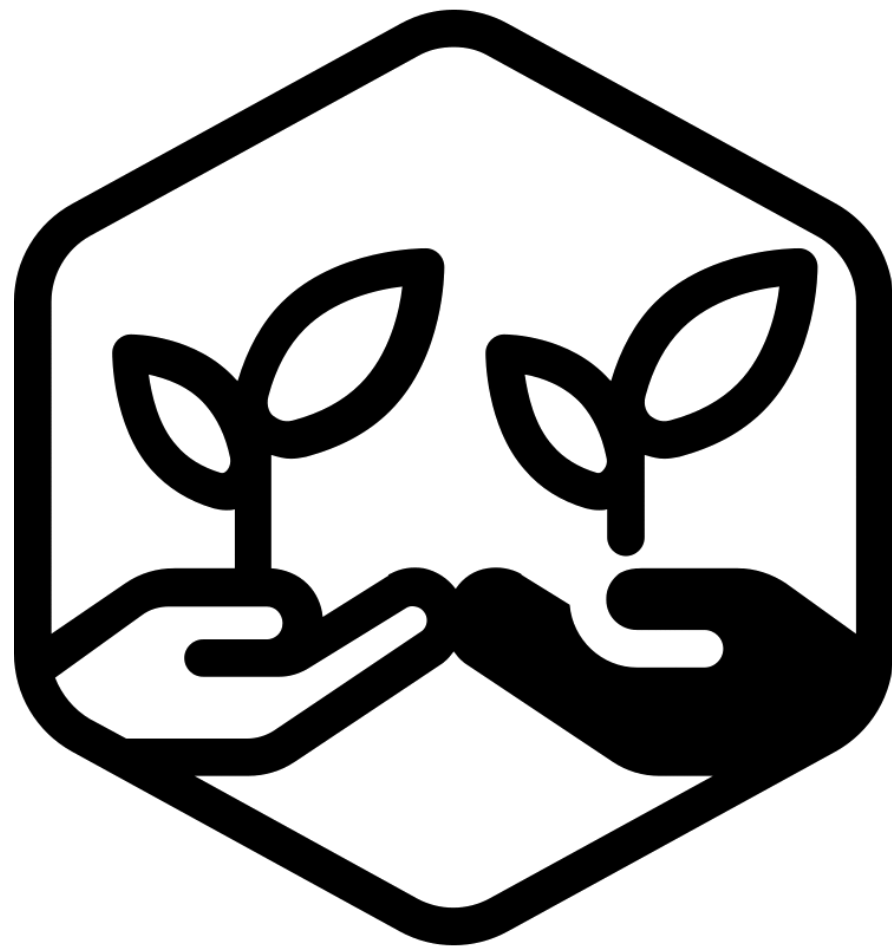


Target Populations:

- Low- and Moderate Income (LMI) Communities
- Rural and Agricultural Communities



Target Population: Low- and Moderate-Income Area Benefit (LMA)



What is LMA?

To qualify under the LMA national objective, a project must:

- Be located in, or provide services to, an area where at least **51%** of residents are low- and moderate-income (LMI); and
- Provide services or access that are broadly available to **all residents** within the service area, **without exclusion**.

Strong Proposals:

- Clearly demonstrate LMI Area Benefit.
- Have a well-defined service area.
- Data and maps align with narrative.
- Clearly explain how the project benefits Low- and Moderate-Income residents.



Low- and Moderate-Income Summary Data (LMISD)

What is LMISD?

- A specialized, census-based dataset published by the U.S. Department of Housing and Urban Development (HUD).
- It calculates the percentage of LMI residents within specific geographical areas, such as census block groups, tracts, and municipalities.

Which projects must use LMISD?

- **All projects** must calculate LMISD.
- If your project can't prove LMI Area Benefit using LMISD, you will need to conduct **CDBG-DR Income Surveys** with every household in your project's service area.

How do I calculate LMISD for my project's service area?

Instructions for LMI Summary Data calculation can be found in Appendix A - Mapping Project Service Area / Low- and Moderate-Income Summary Data (LMISD) Calculation.



CDBG-DR Income Surveys

What is a CDBG-DR Income Survey?

- A tool from HUD that can be used to prove LMA Benefit
- Must complete survey with **every household** in the project's service area

Which projects must complete CDBG-DR Income Surveys?

Projects that can't prove LMA Benefit with LMI Summary Data must prove LMA Benefit with CDBG-DR Income Surveys.

How do I complete CDBG-DR Income Surveys for my project?

If your project's service area's LMI percentage using LMISD data is **less than 51%**, you must contact the Post-Disaster Infrastructure Investment Program to create a CDBG-DR Income Survey specific to your project service area and receive technical assistance on using that data to calculate the project service area's LMI percentage.





Citizen Participation

Strong Proposals:

This is an **all-or-nothing** score. If any required Citizen Participation Plan item is missing or incomplete, the score will be **zero**.

Full Points = The entity provided a Citizen Participation Plan for their project and attached any relevant files demonstrating that operations were done pursuant to their Citizen Participation Plan. The entity either provided written citizen complaint procedures or checked that they are adopting the State’s complaint procedures.

Zero Points = The entity did not provide a Citizen Participation Plan, the plan is incomplete, or relevant files aren’t attached. The entity didn’t provide written citizen complaint procedures or check that they are adopting the State’s complaint procedures.



Citizen Participation Plan Requirements

All proposals for the PDIP must include a Citizen Participation Plan.

Three options to provide Citizen Participation Plan:

1. **Use the template** provided by DHSEM (Appendix C) to create a plan
2. Submit **existing plan** adopted by the entity's jurisdictional or organizational authority
3. Develop a plan **without** using the template in Appendix C

Citizen Participation Plans must include:

- How the entity will encourage participation from residents, including low- and moderate-income (LMI) households, non-English speakers, and individuals with disabilities.
- 30 day public comment period
- At least 2 public hearings
- Citizen Complaint Procedures
 - DHSEM's Citizen Complaint Procedures can be adopted by the eligible entity



Citizen Participation Plan Documentation

Supporting documentation demonstrating a public comment period and public hearings must be submitted to DHSEM within 60 days of receiving a Notice of Intent to Fund.

Examples of supporting documentation include:

- Notices of public hearings or public comment period
- Sign in sheets from public hearings
- Proof of publication of notices in a local newspaper

What you provide as documentation **must** align with the requirements in your Citizen Participation Plan!



Project Schedule

Tips for creating your project schedule:

- ✓ Add in time for delays.
- ✓ Account for coordinating with DHSEM on the Environmental Review.
- ✓ Add time for permitting.
- ✓ Be sure to have everything needed for a strong close out.

Strong Proposals:

This is an **all-or-nothing** score. If any required readiness item is missing or incomplete, the score will be **zero**.

Full Points = All required readiness items are complete and documented.

Zero Points = One or more required readiness items are missing or incomplete.



Financial/Budget

Tips for creating your project budget:

- ✓ Be sure to convey all funding sources.
- ✓ Prepare your cost reasonableness and procurement procedures.
- ✓ Consider Duplication of Benefits (DOB).

Strong Proposals:

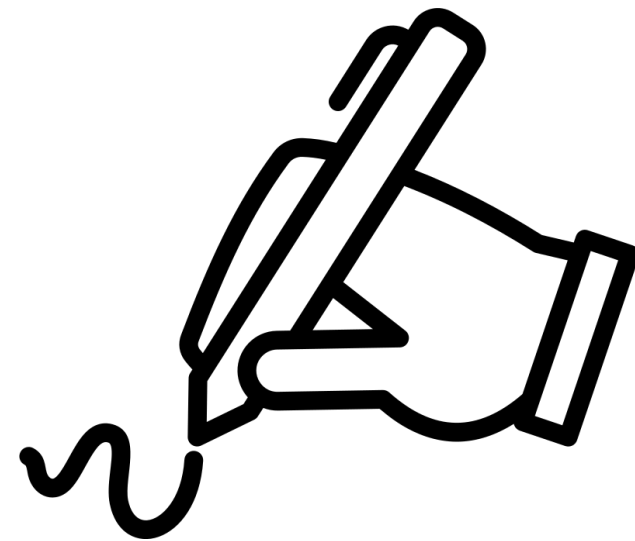
- The budget is complete and well supported.
- Detailed cost estimates, committed funding sources, coordination with other funding streams, considerations of duplication of benefits, and the procurement approach are clearly documented.



Certifications, Disclosures, and Signatures

Local certifications

- Proposals must include a signed and complete SF-424 form
- Remember to review the certifications in the proposal packet.



Strong Proposals:

This is an **all-or-nothing** score. If any required certification, disclosure, or signature is missing or incomplete, the score will be **zero**.

Full Points = All required certifications, disclosures, and signatures are complete and properly executed.

Zero Points = One or more required certifications, disclosures, or signatures are missing or incomplete.



Local Certifications: Federal Labor Requirements



Selected projects MUST comply with federal labor requirements, including but not limited to:

- **Davis Bacon and Related Acts (DBRA)**
- **Section 3 of the Housing and Urban Development Act of 1968 (Section 3)**



Eligible Activity Citations

The following sections of the **Housing and Community Development Act of 1974 (HCDA)** provides the statutory basis for eligible program activities:

- Section 105(a)(1): **Acquisition of Real Property**
- Section 105(a)(2): **Public Facilities and Improvements**
- Section 105(a)(3): **Code Enforcement**
- Section 105(a)(4): **Clearance, Demolition, Removal, Reconstruction, and Rehabilitation**
- Section 105(a)(5): **Architectural Barrier Removal**
- Section 105(a)(7): **Disposition of Real Property**
- Section 105(a)(9): **Payment of Non-Federal Share**
- Section 105(a)(11): **Relocation Payments and Assistance for Displaced Individuals, Families, Businesses, Organizations, and Farm Operations**
- Section 105(a)(13): **Payment of Reasonable Administrative Costs**
- Section 105(a)(26): **Lead-Based Paint Hazard Evaluation and Reduction**



Supporting Documentation

Supporting documentation required will vary by project type and proposal. See the Attachments Checklist on pages 23-25 of the proposal template for a list of all attachments, which proposal section they correlate to, and when the attachment is required. Some attachments are required for all proposals, and some attachments are only required in certain circumstances.



New Mexico Department of Homeland Security and Emergency Management (DHSEM)

Post-Disaster Infrastructure Investment Program (PDIIIP)

Proposal Template



Attachments Checklist

Section	Attachment	When is this attachment required?	
1b.	A draft of an Interlocal Agreement, Memorandum of Understanding, or similar agreement that defines each entity's roles and responsibilities regarding the project, including for such items as ongoing maintenance transfer of property that needs to be acquired, etc.	If the project involves multiple jurisdictions.	☐
2a.	Prior Experience Additional Documentation – relevant policy excerpts describing your internal controls for financial management, procurement, and recordkeeping.	If the entity has internal controls for financial management, procurement, and recordkeeping.	☐
2b.	Outstanding Monitoring or Audit Results	If the entity has outstanding monitoring or audit results.	☐
3a.	Project Summary Additional Documents (e.g., Site Plans, Planning Documents, etc.)	All entities	☐



Proposal Template Appendices

Appendix A: Mapping Project Service Area/LMISD Calculation

- **All entities** must use this tool to map their project service area.
- If data in this tool shows that at least 51% of the project service area's households are LMI, the entity has proved LMA Benefit and does not need to complete CDBG-DR Income Surveys with households in the service area.

Appendix B: CDBG-DR Income Survey Guidance

- Used to prove LMA Benefit if LMISD doesn't qualify project. Entities that qualify with LMISD **do not need** to complete surveys with households in their project's service area.

Appendix C: Citizen Participation Plan Template

- Entities can, but are not required to, use this template to create their Citizen Participation Plan.

Appendix D: Project Cost Estimate Instructions and Example

- Only required for entities whose projects involve construction-related work.

Appendix E: Duplication of Benefits Worksheet

- **All entities** must complete, even if they aren't receiving any other funding for this project.

Appendix F: Instructions to Complete the Application for Federal Assistance Standard Form 424 (SF-424)

- **All entities** must complete SF-424. This appendix provides detailed instructions for completing this form.

Appendix G: Conflict of Interest Disclosure Form

- **All entities** must have their Authorized Contract Signer complete and sign this form.



Technical Assistance

It is recommended eligible entities review the following documents on DHSEM's CDBG-DR website to support proposals:

dhsem.nm.gov/cdbg-dr2025

CDBG-DR New Mexico Action Plan 2024 Disasters

Post-Disaster Infrastructure Investment Program Guide

Technical Assistance is available from DHSEM to eligible entities.

For questions and/or to request technical assistance, contact

PDIIP@dhsem.nm.gov



QUESTIONS?

